



Guidelines for Pulling District-Owned Livestock Trailer with a Privately Owned Vehicle

1. Any person requesting to pull a district – owned trailer must be at least 25 years of age and the parent/guardian of the student livestock exhibitor.
2. The requestor must submit a copy of their insurance declaration page for review and approval.
3. Those with no proof of liability insurance will not be allowed to pull the trailer.
4. The vehicle used to pull the FFA stock trailer must be properly equipped, at no expense to the district, to pull the trailer. The vehicle must be at least a half-ton pick-up with adequate towing capabilities including lights and brakes.
5. Changes are not to be made in the vehicle pulling the trailer or the driver who was approved without the consent of the district. Individuals applying for the use and trailer will sign a statement indicating he/she will be fully responsible for any damage to the trailer and/or for any and all resulting liability.

Use of Trailers and Cages: Use of livestock trailer and livestock transport cages may only be granted to parents/guardians after completing the ***Trailer Use Request Forms***. Parents will have to complete form and be approved before they can reserve and use the equipment.

Approved uses may be for assisting staff to transport livestock to designated shows or veterinary appointments. Livestock trailers and cages are not for personal use and all events require prior approval.



Trailer and Transport Cage Request Procedures

1. Prior to reserving a trailer you must first contact a Salado Ag Science Teacher (AST).
2. After speaking with an AST and obtaining required documents you can complete the **Trailer and Transport Cage Request Form** and return it to the Ag Office.
3. You should also accompany the above form with a copy and proof of your **Texas Liability Insurance** coverage.
4. An AST will assign you a trailer/cage and arrange a time for you to pick up the approved item. If the trailer/cage is not available on the date requested the AST will notify you by phone immediately.
5. At the time of checkout you will be asked to complete the **Vehicle Owner/Driver Waiver of Liability and Checkout Form** as well as an inspection completed by the AST who is present. Any flaws or areas of concern should be documented at this inspection. You will be held responsible for any damages not noted.
6. Upon completion of inspection, you may use the trailer/cage.
7. The trailer/cage should be returned in a timely manner and in clean condition.

Failure to abide by these guidelines and procedures will result in losing privilege to use these district owned items in the future.



Trailer and Transport Cage Request Form



Date Request Made: _____ Time: _____

This form may be completed up to one month in advance of requested trailer use date and turned in to an Ag Science Teacher. The trailer and cages are issued on a first come first serve basis. If you are approved, the items requested will be reserved on your behalf. If your approval is denied, you will be notified by an Ag Science Teacher.

Trailer/cage use is for hauling Salado FFA member livestock projects only to designated shows or veterinary appointments.

Requesters Name: _____

FFA Member Name: _____

Dates To Be Used: _____ to _____

Event Name/Location: _____

Item Requested:

- Low Profile White Bumper Pull
- Silver Aluminum Cage

Check-Out Procedures (Completed by Ag Science Teacher at check out)

Trailer or Cage Used: _____

Person Receiving Trailer: _____

Inspection Completed By AST: _____

Comments: _____

Receiver Signature

AST Signature



Vehicle Owner / Driver Waiver of Liability And Checkout Form



Personal Vehicle Information

Name of Vehicle Owner/Driver: _____

Vehicle Make: _____ Model: _____ Year: _____

District Trailer/Transport Cage Information

Date(s) of Use: _____

Destination and Purpose of Use: _____

Description of Trailer/Transport Cage (*Circle All That Apply*):

Small Bumper Pull

Cage

Inspection of Trailer/Transport Cage: _____

Note Any and All Concerns Before Trailer is Removed

Vehicle Owner/Driver Waiver of Liability and Responsibility

I recognize and acknowledge that I am voluntarily driving my privately owned vehicle and utilizing a district owned trailer/transport cage for the purpose of providing transportation for myself, my property and /or my student to an event/activity. I agree to absolve, exonerate and hold harmless the district and/or its institutions and employees from liability for any risk associated with this travel. These risk include but are not limited to, all liability associated with the operation of a motor vehicle, pulling a trailer, hauling a transport cage, any and all injuries and any and all property damage. I understand that the driver is not an agent of the school district and is not authorized or required by the district to provide transportation. I hereby certify that the vehicle which I voluntarily provide is properly licensed and that the required level of automobile insurance is in place. I hereby certify that I am a licensed driver and agree to obey all traffic laws and to drive directly to and from the event/activity. I agree to cover any damaged to district owned trailer/transport cage while in my care and possession.

Yes

No

I have provided proof of Insurance along with these documents

Name of Vehicle Driver/Owner: _____

Signature of Vehicle Driver/Owner: _____

Signature of AST: _____ Date: _____